27 January 2015

Dear Parents/Caregivers

Re: Late Arrival/Early Departure Arrangements for Stage 2 Students

Students should have received a copy of their Semester 1 timetable. We ask that you familiarise yourself with your student’s timetable and ensure that you understand the requirements and procedures of the Senior Campus.

On the Senior Campus, students will have unscheduled lessons on their timetables. This time is for study and school related purposes. Although Tuesday and Thursday afternoons appear as unscheduled lesson time, students are required to attend any scheduled class, year level or whole campus activities during these times.

- Students may apply for Home Study if they have any unscheduled lessons before recess or after lunch
- Students are expected to remain on campus until lunchtime every day and may only sign out if they do not have unscheduled lessons in lessons 7 & 8
- Students must remain on the campus from their first scheduled lesson until their last scheduled lesson each day even if they have unscheduled lessons between these times

Any student granted approval for late arrival must be on time for their first scheduled lesson and must be on the campus by 10 am on Monday and Friday for PLG, by 11.10 am on Wednesday and by 10.40 am on Tuesday and Thursday.

We look forward to working with you to ensure your student achieves their personal best and encourage you to contact us at any time if you need further information or clarification.

Yours sincerely

Nikki Kotrotsos
Deputy Principal
Senior Campus Head

Panayoula Parha
Principal

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2015 Stage 2 Late Arrival/Early Departure Permission Slip

Student Name: ____________________________ PLG

I have received and sighted (Student name) ____________________________ timetable for Semester 1 and I DO / DO NOT give my consent for them to access late arrival and early departure privileges for Home Study as detailed in this letter.

Parent/Caregiver Signature: ____________________________ Date: ____________

Learning Community Leader Signature: ____________________________ Date: ____________